PASSWORD MANAGER > BITWARDEN SEND

Create a Send

Create a Send

Anyone can create text Sends, but file Sends can only be created by premium users or members of a paid organization (families, teams, or enterprise). Choose the Bitwarden app you want to Send from to get started:

⇒ Web app

To create a new Send from the web app:

1. Select **Send** from the navigation.

> ⓘ **Note**
>
> This view will list Sends that have not reached their deletion date. Like the **Vaults** view, you can filter your Sends by selecting one of the available **Types**.

2. Select the ✛ **New Send** button:
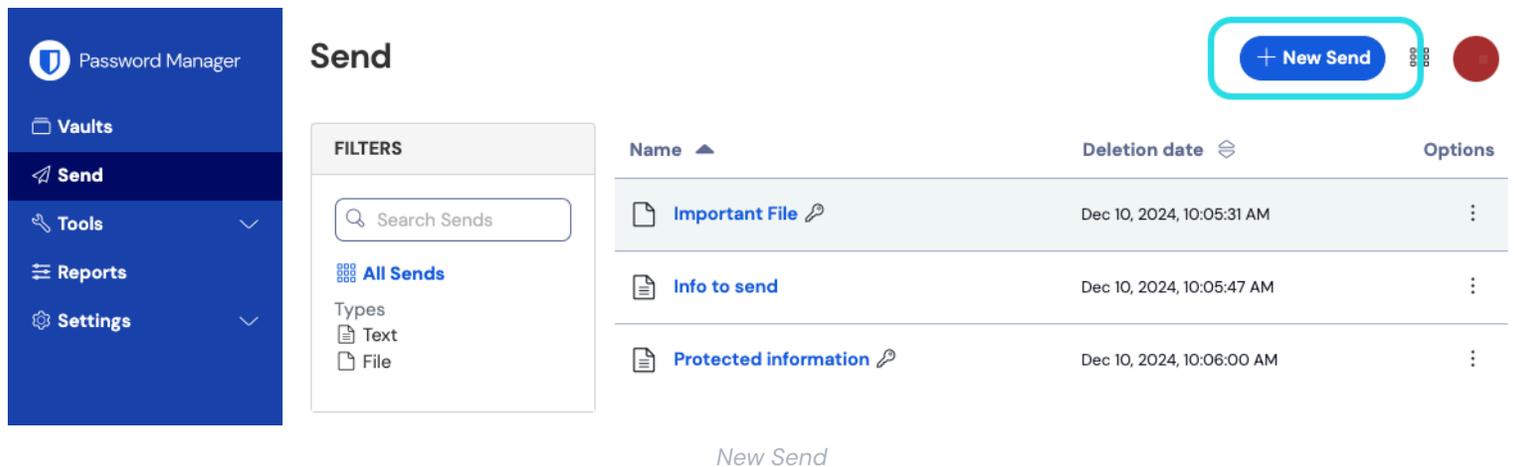
New Send

3. On the **New Send** dialog, specify the following:

- **What type of Send is this?**: Choose whether this Send will be **Text** or a **File**:

Type	Steps
Text	Type or paste the desired text into the input box. Toggle the **When accessing the Send, hide the text by default** option to require recipients to toggle visibility when they open a Send. Sends may not exceed 1000 characters encrypted. When saved, the character count of a Send's text is increased due to encryption, meaning that an 700-character Send will scale to ~1,000 characters when it comes into contact with Bitwarden, triggering this error. As a rule of thumb, character counts will grow between 30-50% when encrypted.

Type	Steps
File	Select the **Choose File** button and browse for the file to Send. The maximum file size per Send is 500 MB (100 MB on Mobile). (**Requires Premium** & Verified Email)

- **Name**: Choose an identifiable, meaningful name for this Send.
  - By default, a Send is scheduled for deletion seven days from its creation. You can change this and other options using the ∨ **Options** menu (see Step 4), otherwise select **Save** to finish creating your Send.

4. Select the ∨ **Options** menu to configure the following options as needed:

Option	Description
Deletion date	The Send will be permanently deleted on the specified date and time. By default, seven days from creation. The **maximum allowed value** is 31 days from creation.
Expiration date	The Send will expire on the specified date and time.
Maximum access count	The Send will be disabled after the specified access count is reached. By default, unspecified.
Password	Require a password to be entered by recipients of this Send in order to gain access.
Notes	Enter private notes for this Send, which will only be visible to you.
Hide my email address from recipients	Hide your email from Send recipients.
Deactivate this Send so that no one can access it	Check this box to prevent this Send from being accessible to any recipients. You will still be able to interact with this Send from your Send view.

> 💡 **Tip**
>
> The rest of this section covers copying a send link to your clipboard, but you can do that automatically by checking the **Copy the link to share this Send to my clipboard upon save** option before you click **Save**.

Once you are happy with your Send, select **Save** to finish.

Once your Send is created, use the ⋮ **Options** menu and select the 🗇 **Copy Send link** button to copy the generated link to your clipboard:
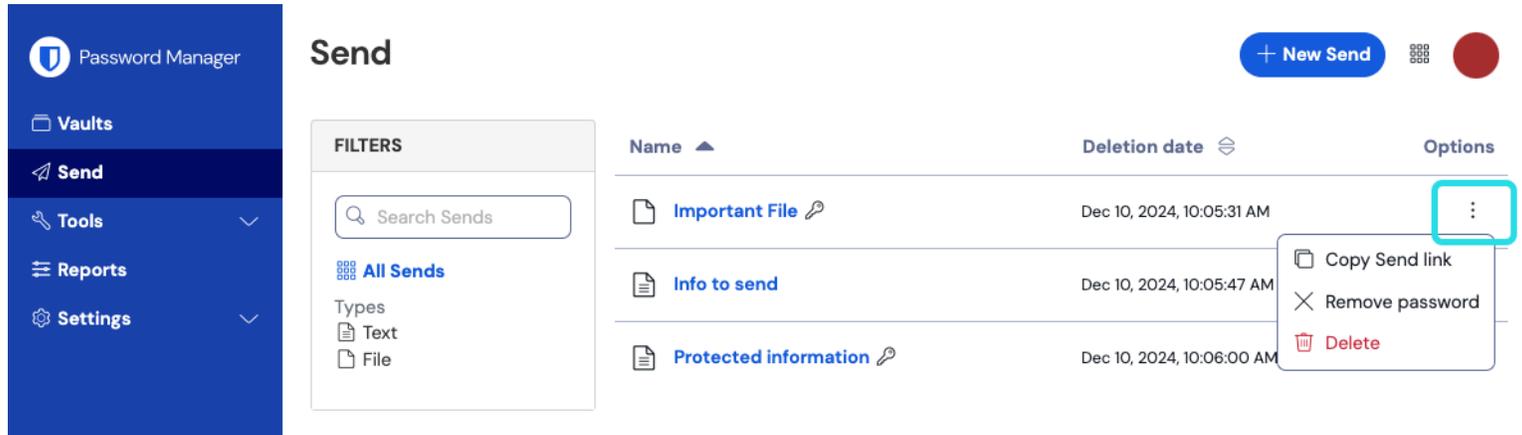
Send options

Once copied, share your Send link with intended recipients however you prefer. Sends are end-to-end encrypted, so you don't need to worry about exposing any data to whatever intermediary communications services you use.

⇒Browser extension

To create a new Send from a browser extension:

1. Select the ✈ **Send** tab.

> ⓘ **Note**
>
> This view will list Sends that have not reached their deletion date. Like the **Vaults** view, you can filter your Sends by selecting one of the available **Types**.

2. Select the ＋ **New** button and choose **Text** or **File**:
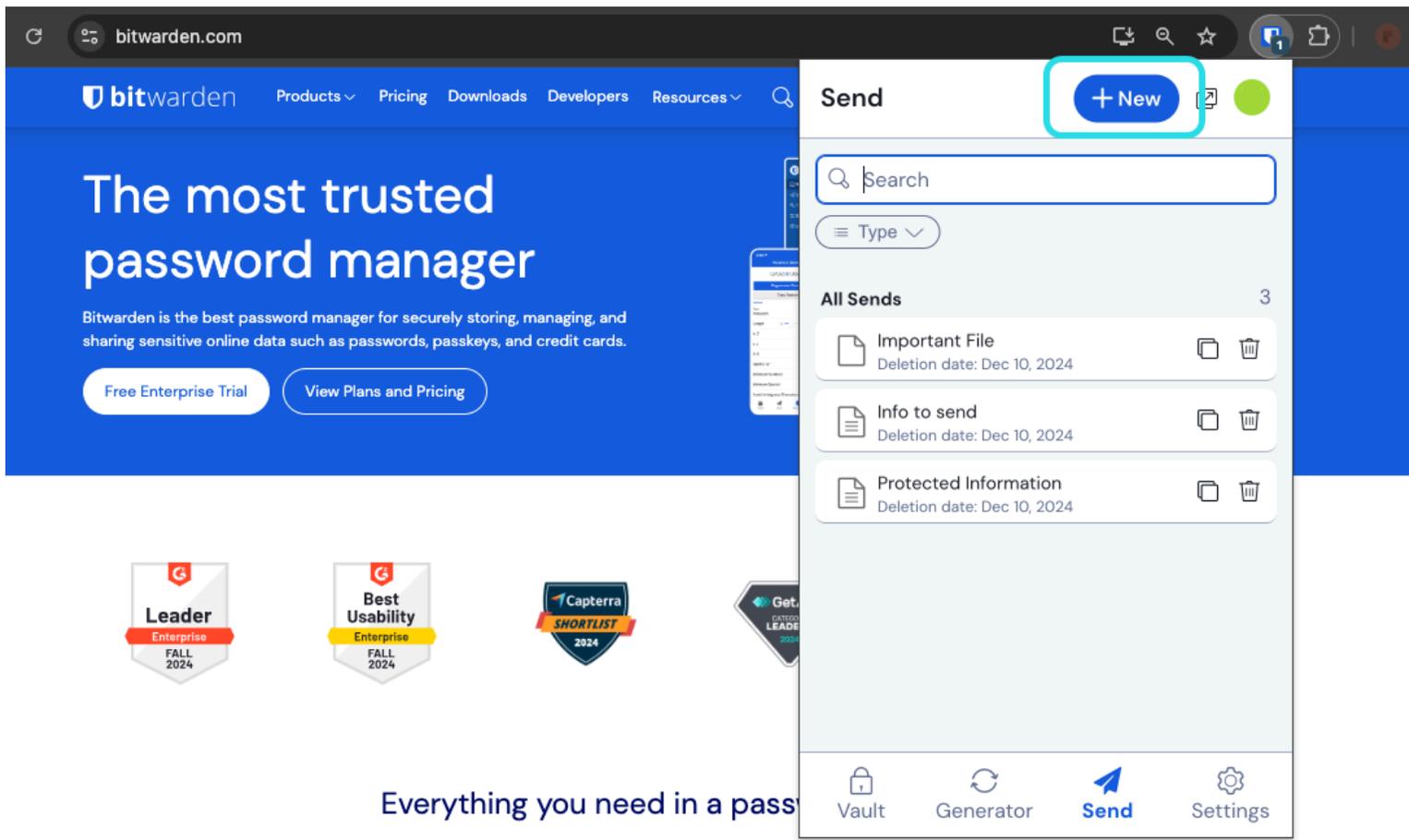
Send view in a browser extension

3. On the **Add Send** view, specify the following:

- **Name**: Choose an identifiable, meaningful name for this Send.

- Some options will depend on whether you selected **Text** or **File**:

Type	Steps
Text	Type or paste the desired text into the input box. Toggle the **When accessing the Send, hide the text by default** option to require recipients to toggle visibility when they open a Send. Sends may not exceed 1000 characters encrypted. When saved, the character count of a Send's text is increased due to encryption, meaning that an 700-character Send will scale to ~1,000 characters when it comes into contact with Bitwarden, triggering this error. As a rule of thumb, character counts will grow between 30-50% when encrypted.
File	Select the **Choose File** button and browse for the file to Send. The maximum file size per Send is 500 MB (100 MB on Mobile). (**Requires Premium** & Verified Email).

By default, a Send is scheduled for deletion seven days from its creation. You can change this and other options using the ⌄ **Options** menu (see Step 4), otherwise select **Save** to finish creating your Send.

> ⓘ **Note**
>
> To create a send while using the Firefox or Safari browser extension, you must open the extension in the side bar or select the popout button:
>
>
>
> *Browser extension pop-out*
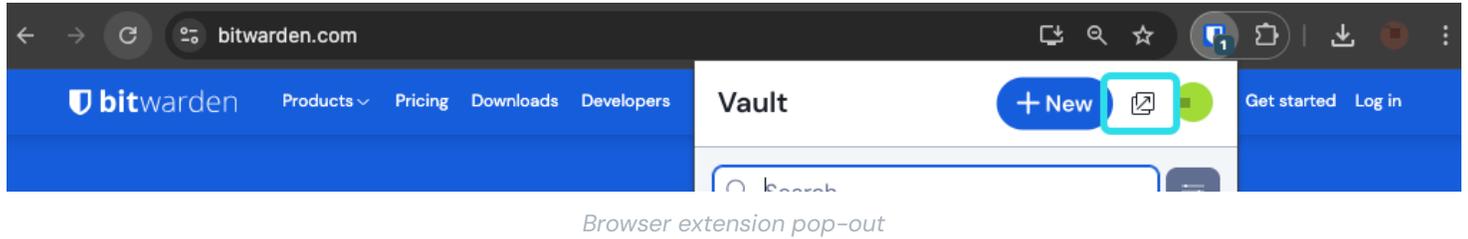
4. Select the ⌄ **Options** menu to configure the following options as needed:

Option	Description
Deletion date	The Send will be permanently deleted after the specified peroid of time. By default, seven days from creation. The **maximum allowed value** is 31 days from creation.
Limit views	The Send will be disabled after the specified access count is reached. By default, unspecified.
Password	Require a password to be entered by recipients of this Send in order to gain access.
Notes	Enter private notes for this Send, which will only be visible to you.
Hide your email address from recipients	Hide your email from Send recipients.

Once you are happy with your Send, select **Save** to finish. You can copy the Send link immediately from the next screen, or copy it later from the Send view:
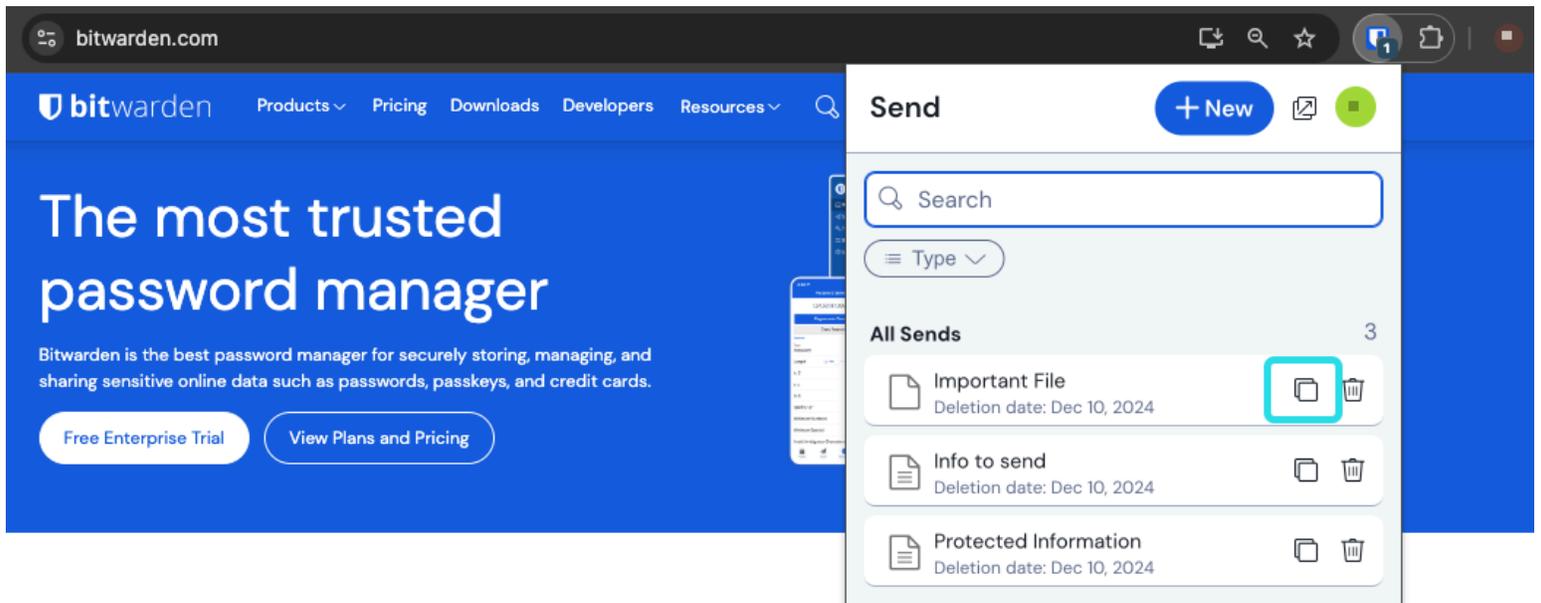
Copy a Send link

Once copied, share your Send link with intended recipients however you prefer. Sends are end-to-end encrypted, so you don't need to worry about exposing any data to whatever intermediary communications services you use.

⇒Desktop

To create a new Send from a desktop app:

1. Select the ✈ **Send** tab.

> ⓘ **Note**
>
> This view will list Sends that have not reached their deletion date. Like the **Vaults** view, you can filter your Sends by selecting one of the available **Types**.

2. Select the ＋ **Add** icon in at the bottom of the center column
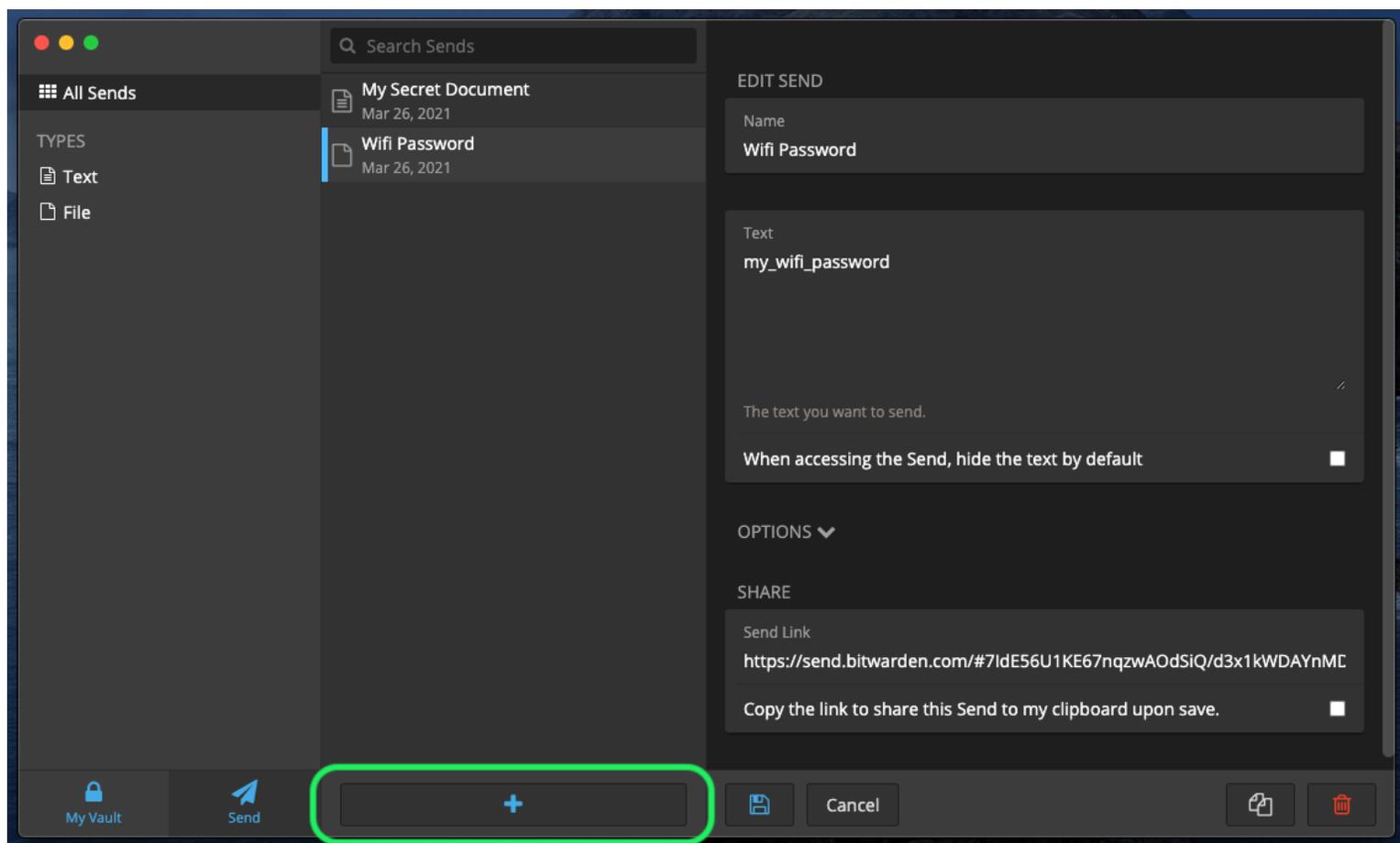
Send view in a Desktop App

3. In the right-most column, specify the following:

- **Name**: Choose an identifiable, meaningful name for this Send.

- **Type**: Choose whether this Send will be **Text** or a **File**:

Type	Steps
Text	Type or paste the desired text into the input box. Toggle the **When accessing the Send, hide the text by default** option to require recipients to toggle visibility when they open a Send. Sends may not exceed 1000 characters encrypted. When saved, the character count of a Send's text is increased due to encryption, meaning that an 700-character Send will scale to ~1,000 characters when it comes into contact with Bitwarden, triggering this error. As a rule of thumb, character counts will grow between 30-50% when encrypted.
File	Select the **Choose File** button and browse for the file to Send. The maximum file size per Send is 500 MB (100 MB on Mobile). (**Requires Premium** & Verified Email).

By default, a Send is scheduled for deletion seven days from its creation. You may change this and other options using the ⌄ **Options** menu (see Step 4), otherwise select **Save** to finish creating your Send.

4. Select the ⌄ **Options** menu to configure the following options as needed:

Option	Description
Deletion date	The Send will be permanently deleted on the specified date and time. By default, seven days from creation. The **maximum allowed value** is 31 days from creation.
Expiration date	The Send will expire on the specified date and time.
Maximum access count	The Send will be disabled after the specified access count is reached. By default, unspecified.
Password	Require a password to be entered by recipients of this Send in order to gain access.
Notes	Enter private notes for this Send, which will only be visible to you.
Hide my email address from recipients	Hide your email from Send recipients.
Disable this Send so that no one can access it	Check this box to prevent this Send from being accessible to any recipients. You will still be able to interact with this Send from your Send view.

> 💡 **Tip**
>
> The rest of this section covers copying a send link to your clipboard, but you can do that automatically by checking the **Copy the link to share this Send to my clipboard upon save** option before you click **Save**.

Once you are happy your Send, select **Save** to finish.

Once your Send is created, select the 🗐 **Copy Link** button to copy the generated link to your clipboard:
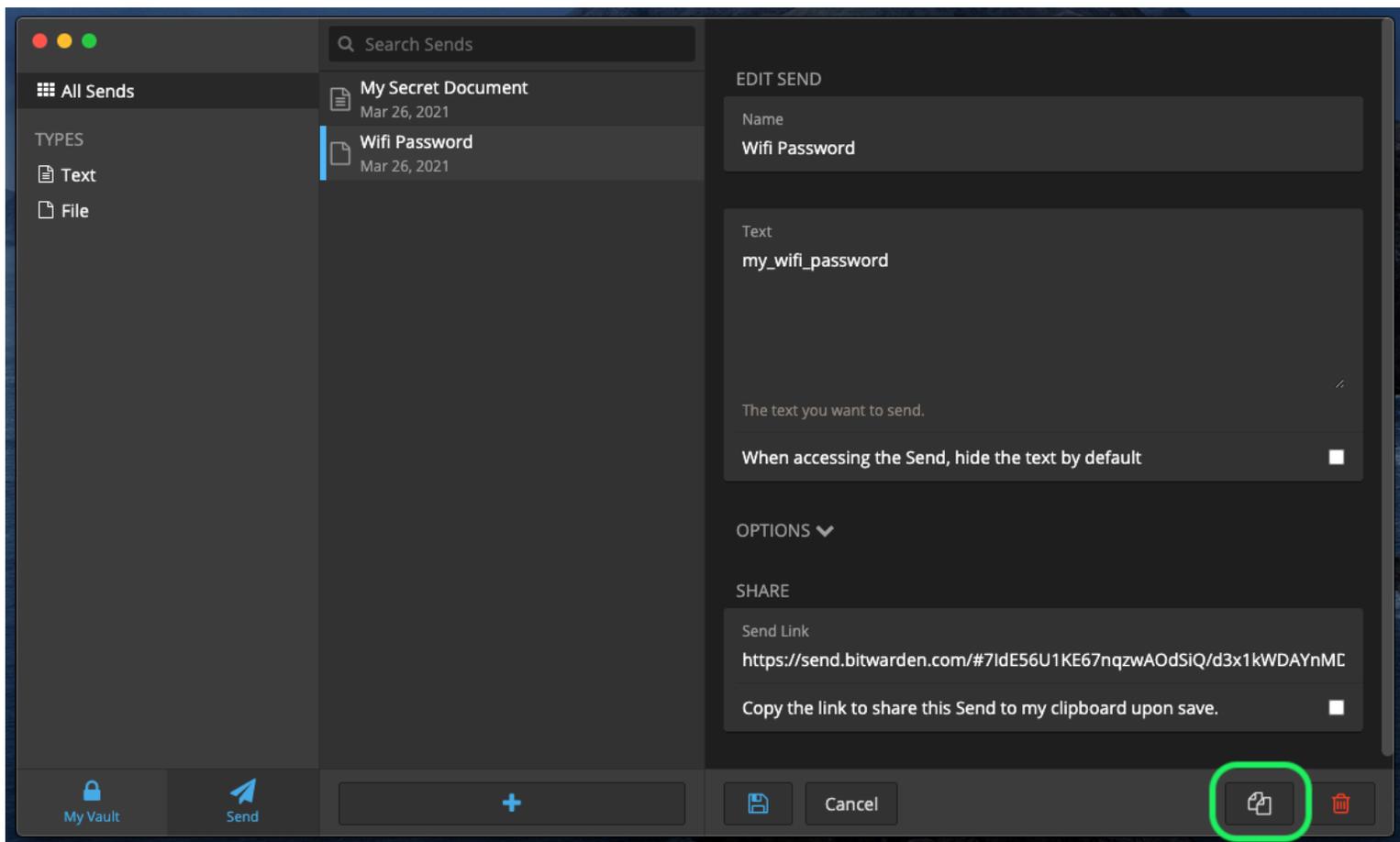
Copy a Send link

Once copied, share your Send link with intended recipients however you prefer. Sends are end-to-end encrypted, so you don't need to worry about exposing any data to whatever intermediary communications services you use.

⇒Mobile

To create a new Send from a mobile app:

1. Tap the ◢ **Send** tab.

> ⓘ **Note**
>
> This view will list Sends that have not reached their deletion date. Like the **Vaults** view, you can filter your Sends by selecting one of the available **Types**.

2. Tap the ＋ **Add** icon:
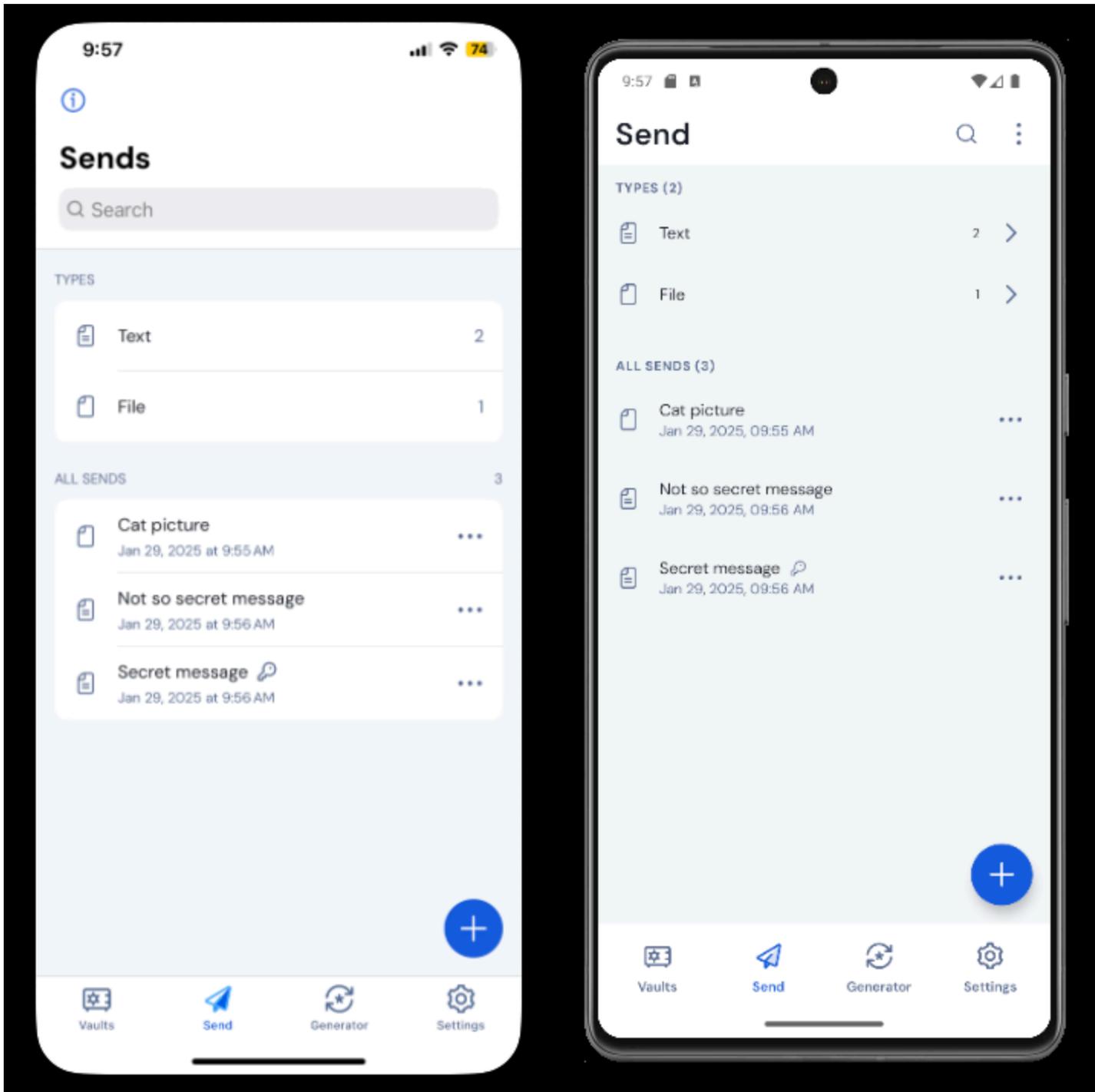
Send on mobile

3. On the **Add Send** view, specify the following:

- **Type**: Choose whether this Send will be **Text** or a **File**:

Type	Steps
Text	Type or paste the desired text into the input box. Toggle the **When accessing the Send, hide the text by default** option to require recipients to toggle visibility when they open a Send. Sends may not exceed 1000 characters encrypted. When saved, the character count of a Send's text is increased due to encryption, meaning that an 700-character Send will scale to ~1,000 characters when it comes into contact with Bitwarden, triggering this error. As a rule of thumb, character counts will grow between 30-50% when encrypted.
File	Select the **Choose File** button and browse for the file to Send. The maximum file size per Send is 500 MB (100 MB on Mobile). (**Requires Premium** & Verified Email).

- **Name**: Choose an identifiable, meaningful name for this Send.

  - By default, a Send is scheduled for deletion seven days from its creation. You may change this and other options using the ∨ **Additional options** menu (see Step 4), otherwise tap **Save** to finish creating your Send.

4. Tap the ∨ **Additional options** menu to configure the following options as needed:

Option	Description
Deletion date	The Send will be permanently deleted on the specified date and time. By default, seven days from creation. The **maximum allowed value** is 31 days from creation.
Maximum access count	The Send will be disabled after the specified access count is reached. By default, unspecified.
Password	Require a password to be entered by recipients of this Send in order to gain access.
Notes	Enter private notes for this Send, which will only be visible to you.
Hide my email address from recipients	Hide your email from Send recipients.

Once you are happy with your Send, tap **Save** to finish.

Once your Send is created, your device's share menu will slide up for easy sharing of your send. You can also share a send at any time using the ··· options by choosing the **Share link** option:
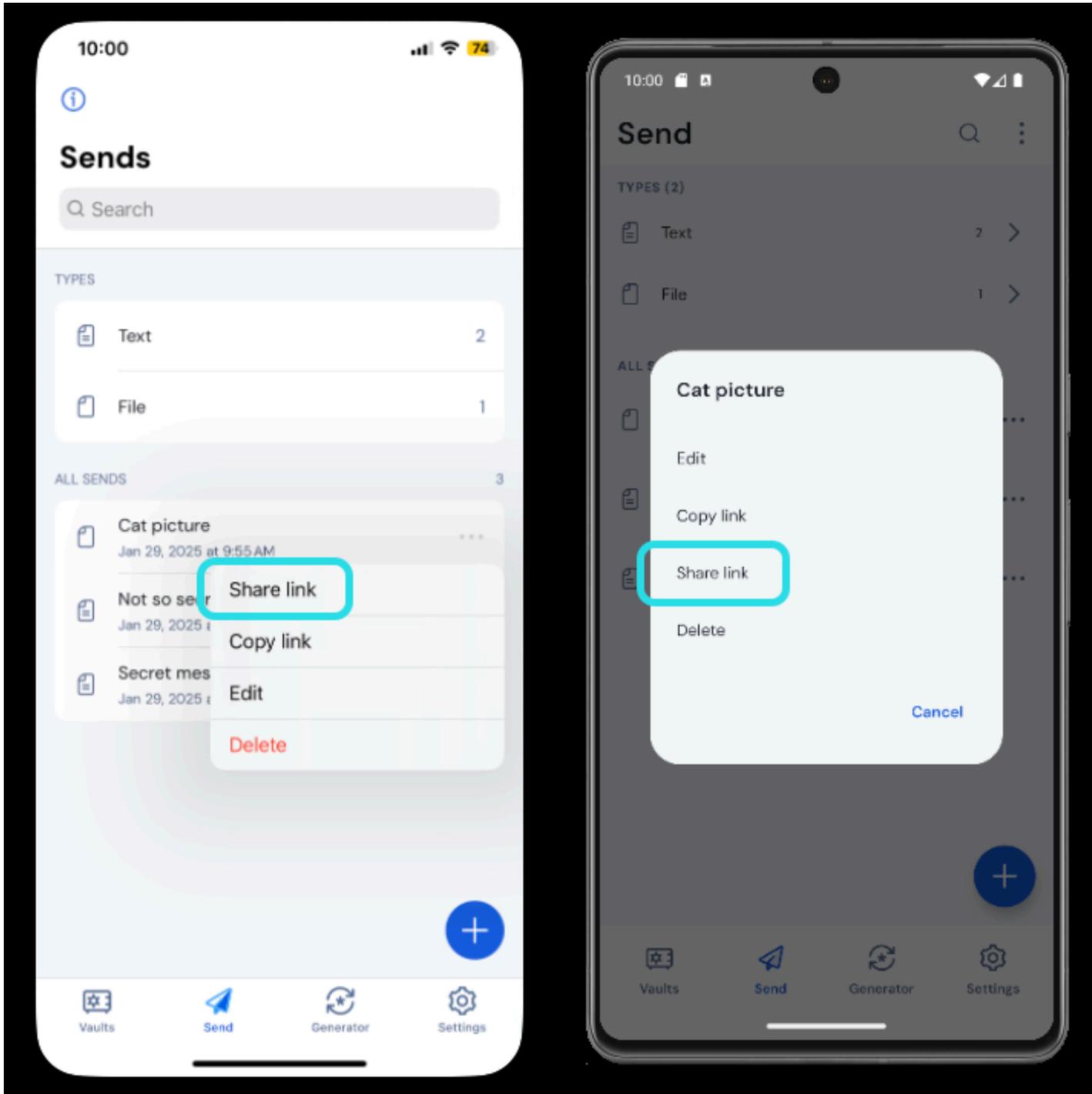
Share a send on mobile

> ⓘ **Note**
>
> If you are using iOS, you can also share your send directly from the iOS Share Menu.

Share your Send link with intended recipients however you prefer. Sends are end-to-end encrypted, so you don't need to worry about exposing any data to whatever intermediary communications services you use.

⇒CLI

The following are sample commands to help you get started using Send from the CLI. For more examples and help writing your own send command, we recommend reading Send from CLI.

To create a simple text Send with a deletion date set to 14 days from creation:

```bash
Bash

bw send -n "My Text Send" -d 14 "My first secret message."
```

To create a simple file Send with a deletion date set to 14 days from creation:

```bash
Bash

bw send -n "My File Send" - d 14 -f /Users/myaccount/Documents/my_file.pdf
```